





Item	Information/Decisions/Actions	Action Party
<p data-bbox="236 1646 422 1706"><b>e. Projects &amp; Purchases</b></p> <p data-bbox="292 1742 435 1774"><b>New chairs</b></p>	<p data-bbox="507 197 943 228">absolutely in line with expectations.</p>	
	<p data-bbox="499 266 1342 327">The remaining electrical circuits will not be fully rationalised this year, the electrical work being restricted to that on PGP's list.</p>	
	<p data-bbox="499 369 1347 430">The front black pelmet above the stage needs tidying up. LC to discuss with Ian Hughes.</p>	LC
	<p data-bbox="499 468 1310 528">The extent of patching required on the car park will be considered to determine if it is a DIY job or not.</p>	PGP/ PON
	<p data-bbox="499 564 1302 624">PON will talk to Dennis Argyle of R&amp;B about replacing the broken radiator thermostat.</p>	PON
	<p data-bbox="499 660 1267 721">PGP will talk to the Dramatic Society about their responsibilities regarding PAT testing their equipment in the lighting loft.</p>	PGP
	<p data-bbox="499 757 1315 817">We are still awaiting Bob Dodd's solution to assist sliding the ladder under the stage.</p>	PGP
	<p data-bbox="499 853 1358 958">To better illuminate presenters, two new spot lights will be fixed to the rafters on either side of the hall and wired in to a new 3 gang switch box also controlling the two lighting bars above the stage.</p>	
	<p data-bbox="499 990 1307 1095">If the cost of new fluorescent tubes is acceptable (ie. less than about £100) then they will all be replaced in the summer. Bob Dodd to be asked if we can borrow his tower scaffold.</p>	ND/ PGP
	<p data-bbox="499 1126 1362 1361">The hall floor has had three coats of metallised polish applied and is now being regularly maintained with the second hand buffer recently acquired. This is proving a success. However, we have received advice about the continuing risk of the polished surface powdering and with reluctance the Board decided unanimously that we could no longer permit flamenco dancing or other similar activity. Christine Stockton to be informed of our decision and her forthcoming booking cancelled.</p>	PGP
	<p data-bbox="499 1393 1310 1453">Bob Dodd will be asked to remove the old fire escape corridor doors from the storeroom.</p>	PGP
	<p data-bbox="499 1489 1366 1550">It was agreed that we would now live with the dishwasher leak until such time as we have categorical proof as to its cause.</p>	
	<p data-bbox="499 1585 1262 1646">A rechargeable lithium battery powered hedge trimmer has been purchased which Carl Jones is very happy with.</p>	
<p data-bbox="499 1682 1350 1895">Our application to WREN for a grant of 50% of the cost of the new chairs has been successful. We will receive the funding agreement next week at which point we can place the order with Burgess Furniture Ltd. The board confirmed that PON was authorised to sign the funding agreement on behalf of Upton Village Hall.</p> <p data-bbox="499 1897 1342 2002">We will pay our 50% when the order is placed and WREN will pay the other 50% directly to Burgess after we have received the chairs. Burgess have agreed to supply a free packet of spare feet for the chairs.</p>	PON	

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<p><b>Studio Mirrors</b></p> <p><b>Portable Staging</b></p> <p><b>f. Health &amp; Safety</b></p> <p><b>g. Upton Village Hall Forum</b></p> <p><b>h. Bookings</b></p> <p><b>i. Social Events</b></p> <p><b>6. AOB</b></p>	<p>So far we have one request for 40 of the old chairs from Broughton Scouts and further interest from Ken Roberts of the weekend dancing group. PGP will prepare a press release for the Chronicle and all trustees agreed to see if other groups would be interested.</p> <p>No charge would be sought for the old chairs. It was agreed that we would approach City Furniture Clearance to take the residual chairs after we had exhausted the potential recipients.</p> <p>The Board expressed their appreciation to WREN for the award of the grant and to PON for his work on preparing the successful application.</p> <p>Proceeds from the Jubilee Dance Festival are earmarked for the new studio mirrors and barres. However, Kathryn Travis' pregnancy and birth of her baby have understandably interrupted progress on the project and no further work will be done until the project is re-energised with further fund raising events by Kathryn and Clinton Boyd in the Autumn.</p> <p>A quantity of portable staging (3m x 4m) was purchased from Revostage and is proving to be a useful addition to our production facilities.</p> <p>No accidents have been reported since the last meeting. The annual risk assessment will be carried out by SC and JS on 13<sup>th</sup> June at 9.30am. Advice will be sought from the fire brigade regarding the installation of smoke alarms.</p> <p>The next Forum meeting will be after the AGM on 10<sup>th</sup> July 2012.</p> <p>All About W8 has been resurrected under a new leader, Sandie Marshall. The first meeting was on 28<sup>th</sup> May.</p> <p>A monthly psychic group is also starting in the Meeting Room.</p> <p>Party bookings are now only being taken up to two months in advance in order to keep dates free for weekend community events.</p> <p>All planning for the Jubilee Dance Festival is complete. The Tea Dance has had to be cancelled due to lack of interest. The Ceilidh and Rock Night look like being sold out.</p> <p>GN is to approach Alan Thornley to discuss the future of the Carol Concert following Bob Parker's departure.</p> <p>It was agreed that the Upton History Trail poster and leaflet holder would be hung in the foyer and the two pictures of Messrs Crompton and Beresford moved to the Meeting Room.</p> <p>The AGM will be on Tuesday 10<sup>th</sup> July 2012 at 7.30pm in the MR.</p>	<p>PGP/ All</p> <p>PON</p> <p>SC/JS LC</p> <p>GN</p> <p>PGP</p>