

Item	Information/Decisions/Actions	Action Party
<p data-bbox="215 808 443 837">5. Standard Items</p> <p data-bbox="252 875 485 904">a. Correspondence</p> <p data-bbox="252 1037 400 1066">b. Finances</p> <p data-bbox="252 1722 427 1751">c. Operations</p>	<p data-bbox="512 221 1350 674">centre of the Hall, which are currently sagging noticeably. While Bob's scaffolding is in the Hall, Dave Bundy will examine the lighting circuit cabling which is in need of replacement. ND will sand and repaint one of the badminton court lines as a trial to see if this can be done successfully without a complete sanding down and resealing of the floor. Dave Bundy is also advising us on the potential replacement of all the Hall lighting with LED lights, as a range of tubular LED lights are now on the market and their use generates very significant electricity savings. Queens Park High School has converted to LED lighting and so we should be able to visit them to see if the strength and colour of the lighting is suitable for our use. In the meantime, PGP urged the Board to visit the dentist at 144 Foregate Street where Dave Bundy has installed LED lighting. vis.</p> <p data-bbox="512 680 1342 770">www.google.co.uk/maps/@53.192084,-2.882055,3a,75y,150.86h,86.49t/data=!3m4!1e1!3m2!1s_B1RGshTUawY19kOB7KCg!2e0?hl=en</p> <p data-bbox="512 777 1007 806">Right click and then click <i>Open Hyperlink!</i></p> <p data-bbox="512 875 1299 965">PGP had received information about a safeguarding training course, aimed at people working with children and vulnerable adults. It was agreed that there was no need for Trustees to attend such a course.</p> <p data-bbox="512 1037 1331 1361">PON summarised the 1st quarter's financial highlights. There were no variances to consider as the budget had only recently been completed and the 1st quarter budget had been set to the actuals. In the event, there was a surplus for the quarter of £2,775 much in line with expectations. Start up costs for the Luncheon Club have so far totaled £1,549 with a further £95 to come. Hire of the main hall generated £6,471 up from £5,855 for the 1st quarter last year. Ad hoc use totaled £519 including 7 children's parties. This compared to £844 last year including 13 children's parties. This prompted a discussion about parties which is reported under Bookings.</p> <p data-bbox="512 1397 1342 1554">PON then presented the budget for 2014-15. There is no significant project or purchases expenditure envisaged and so the budget provides for a surplus of £7,461 leading to an end year balance of £26,179. However £6,000 of this will be earmarked for projects in the summer of 2015.</p> <p data-bbox="512 1590 1278 1653">LC proposed a vote of thanks for PON's accounting and budgeting machinations.</p> <p data-bbox="512 1722 1350 1912">A radio controlled battery operated clock that fits into and very well matches the original housing has been purchased to replace the main hall clock. This will provide accurate timing for user groups, particularly of use to those who are back to back with another group. It will also mean that emergency lighting can be tested (requiring the power to be switched off) without having to reset the clock.</p> <p data-bbox="512 1948 1331 1977">An instruction to leave chairs in front of the mirrors and barres' curtain</p>	

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d. Building & Maintenance	<p>has been added to the “What To Do On Leaving” checklist.</p> <p>A few updates need to be made to the User Guide A-Z, which will now be reissued before the end of the year.</p> <p>The missing piece of protective strip by the kitchen fire exit door still needs to be replaced.</p> <p>It was agreed that we would enter into a dishwasher service and repair contract directly with the manufacturer Meiko.</p> <p>SC has brought forward a couple of pages of old “cosmetic” items in the Log It 2 Fix It folder that need to be resolved.</p> <p>PGP noted that we have house contractors for all the major trades but we do not have an odd job man that we can confidently call upon. Trustees were asked if they could propose anybody but subsequent to the meeting PGP spoke to Bob Dodd and has secured the services of Richard who works for him. Bob Dodd was also keen to help.</p>	<p>PGP</p> <p>PON</p> <p>ND</p> <p>ND</p>
e. Projects & Purchases	<p>Nothing further to add.</p>	
f. Health & Safety	<p>There were no accidents this quarter.</p> <p>SC briefly went through the actions arising from the recently conducted annual risk assessment. All of these actions have been assigned to action parties and will be monitored accordingly.</p>	
g. Upton Village Hall Forum	<p>This took the place of AOB at the AGM on 15th July 2014. There was nothing to report.</p>	
h. Bookings	<p>It was agreed that one cause of the drop in party numbers might be the two month restriction on bookings and so this will be increased to three months with immediate effect.</p> <p>The number of charity event bookings has increased significantly and many of these have no connection with the local community. It was agreed that unless there is a local community connection, then charity events will be treated as <i>commercial</i>, the rates for which are clearly set out on the website (eg. £75 all day Saturday to 6pm). At the discretion of the booking secretary fund raising events relevant to the local community will be classed as <i>community</i> (eg. £35 all day Saturday).</p>	
i. Social Events	<p>We will be hosting the Osiligi group of Maasai warriors on Friday 26th September, followed by TiQ’s Silent Night on Sunday 9th November (Remembrance Sunday).</p> <p>GN confirmed that the Pulford Handbell Ringers have been booked once</p>	

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6. AOB	<p>again for the Salvation Army Carol Concert on Friday 19th December. The junior choir from the Holy Ascension church have also been approached and we are waiting on their response.</p> <p>The Board send their good wishes to Bob Parker who is still receiving treatment at the Countess of Chester Hospital.</p> <p>The next meeting is on Wednesday 12th November at 1.30pm.</p>	