

## HIRING AGREEMENT

Name of Hirer or Hiring Organisation

Purpose of Hire

Date(s) required \*

Time required

From:

To:

Main Hall

Meeting Room

Hiring Fee £

\* If this is for a long term regular hire, write "As agreed with Booking Secretary"

I have read and understood the Upton-by-Chester Village Hall Terms and Conditions of Hire, Version 2.09 dated 05/12/16, which form part of this Hiring Agreement.

I have read and understood the Upton-by-Chester Village Hall Health & Safety Policy and User Implementation, Version 3.02, dated 15/12/16, which form part of this Hiring Agreement.

I agree to abide by the content of these documents, to provide all necessary supervision and ensure that the group that I represent acts in accordance with these documents.

I have received induction in the necessary fire, safety and technical instructions for use of the Hall.

Signed: .....

Date: .....

Name: .....

All policies regarding the operation of Upton Village Hall can be viewed on the hall website under the section "Facilities Management".